

**The University of Economics, Prague**  
**The Department for the Administration of Facilities**  
**Order of the Director of DAF VŠE in Prague No. 4/2020**

Ref. No.: VŠE/839/7000/2020

Reg. No.: VŠE/1153/2020

In Prague, February 12<sup>th</sup>, 2020

**Preventive measures against coronavirus spread**

Due to the fact that students from China are accommodated in the dormitory of the University of Economics in the area of limited occurrence of new coronavirus (2019-nCoV) and considering the path of transmission of the infectious disease in Czech Republic it is necessary to take anti-epidemic measures to prevent the possible spread of this coronavirus.

In accordance with the letter from February 7<sup>th</sup> 2020 (Annex No.1), from the Hygienic Station of the capital city of Prague:

1. **All common areas** at all dormitories of the University of Economics in Prague will be cleaned in accordance with cleaning standards using virucidal disinfectants. These are corridors, staircases, study rooms, shared kitchens, gyms, game rooms, lounges, common bathrooms and toilets used by students, etc. There will be no cloth towels anywhere in the common areas and these will be replaced with paper towels and appropriate waste bin for discarding used towels.
2. **Whole cleaning staff** will wash their hands during and after cleaning and treat them with a disinfectant with a virucidal effect.
3. **In all cells**, where students live who have arrived from the China these days (see Annex 2 - Incoming students from the China since January 2020) will receive daily cleaning, using virucidal disinfectants, namely toilets, showers, kitchens, floors and common cabinets from outside and preferably from the inside for 14 days from their arrival. On these cells, the waste bin will be emptied and disinfected daily, paper towels will be placed there too and the residents will be advised to throw the used towels into the waste bin. These cells will be equipped with alcohol hand disinfectants with a virucidal effect.
4. **Cleaning on these cells**, accommodating by students who have arrived from the China according to Annex 2, will be carried out by the cleaning staff, which will be equipped with protective glasses, respirators, rubber gloves and disposable protective suits. After cleaning, they always wash their hands and treat them with virucidal disinfectants.
5. **The dormitory managers** will inform all students according to Annex 2 that they are not allowed to use the common dormitory rooms, see point No.1.
6. **To this end**, the DAF VŠE purchaser shall immediately provide the appropriate number of virucidal disinfectants, paper towels and all other means to ensure the above points. In addition, the DAF VŠE purchaser will ensure a sufficient number of protective glasses, respirators, rubber gloves and disposable protective suits for the cleaning staff who will clean the cells with the accommodated students according to Annex 2.
7. The currentness of the list according to Annex 2 is ensured by the Head of the Sales Department.

8. **The Head of the Sales Department** shall immediately inform the Prague Public Health Authority about the arrival of other students or teachers from China.
9. **All dormitories** will be posting (on KIWI monitors and also in paper form at the reception area) materials delivered by the Public Health Authority of the city of Prague.

Effectiveness of the order: from February 12<sup>th</sup>, 2020

In Prague, February 12<sup>th</sup>, 2020

Ing. Ota Zima, CSc., MBA v.r.  
Director DAF VŠE