

The University of Economics, Prague
The Department for the Administration of Facilities
Order of the Director of DAF VŠE in Prague No. 10/2020

Ref. No.: VŠE/1617/7000/2020

Reg. No.: VŠE/ 2204/2020

In Prague, March 16th, 2020

Rules of residence at dormitories of the University of Economics in Prague

This order of the director of the DAF VŠE in Prague modifies the rules of residence at the dormitory of the University of Economics in Prague in accordance with the measures adopted so far by the central authorities of the Czech Republic and with the Government decision concerning prohibition of free movement of persons dated 16th March 2020.

Students and other accommodated people at the dormitories of the University of Economics in Prague must stay in their rooms to the maximum extent possible and they are obliged to limit contacts with other persons to the necessary extent. This implies an obligation to comply with the following rules and prohibitions:

1. It is forbidden to visit people not accommodated in the dormitory. (You cannot visit a people from one dormitory to another.)
2. It is forbidden to visit each other in cells and rooms within the given dormitory.
Breach of points 1 and 2 will be considered as a gross violation of the General Accommodation Terms and Conditions with all resulting consequences. Persons illegally present (accommodated and not accommodated) in the cell, where the unauthorized visit occurred will be immediately placed in quarantine cells for 14 days.
3. It is forbidden to use any common rooms at dormitory (except laundry).
4. The use of outdoor sports grounds is prohibited.
5. If you are in dormitory or if you meet the dormitory staff and you need to handle dormitory matters with them (such as changing laundry), it is always necessary to keep a distance of 2 meters between each other and between dormitory staff, ideally using a face mask. Please use primarily electronic communication to handle the necessary matters.
6. It is allowed to leave the dormitory only in these cases:
 - 6.1. to travel to work and to engage in business or other similar activities,
 - 6.2. to the necessary journeys to family or loved ones,
 - 6.3. the necessary travels for the provision of basic needs (e.g. the purchase of food, medicines and medical devices, hygiene items, cosmetics and other drugstore items, animal feed and other supplies for animals), including the needs of relatives and loved ones; care of animals, use of necessary financial and postal services, refueling, also for another person - volunteering, neighborhood assistance, even in these cases it is necessary to keep a distance of 2 meters,
 - 6.4. travel to health and social care facilities, including providing the necessary escorts for relatives and loved ones and veterinary care,

- 6.5. travel to deal with urgent official matters, including ensuring the necessary escorts of relatives and loved ones,
- 6.6. to travel back to your home,
- 6.7. to stay in nature or parks, in this case it is recommended to socialize only with your roommates,
- 6.8. to attend the funeral.
7. Persons who are placed in quarantine cells for any reason should never leave these cells during the quarantine period. The dormitory staff will take care of the necessary purchases and other matters. These persons will only communicate with the dormitory staff through electronic communication. The ways of electronic communication shall be determined by the manager of the dormitory, where the quarantine cells are located so that there is sufficient functionality and accessibility (e.g. e-mail, SMS, WhatsApp,...). Payments for mediated services will be made by cashless payment (e.g. through ISKAM payment gateway, do not forget to charge the main account in ISKAM).
8. Cash payments shall be canceled with immediate effect in all dormitories of the University of Economics in Prague and other DAF VŠE facilities. Payments will be accepted only by cashless transfer (card, bank transfer, ISKAM payment gateway,...).
9. Required repairs in rooms and cells will be made only in the absence of students and residents.
10. When entering the dormitory, you must thoroughly disinfect your hands with the disinfectant placed there.
11. In the case of accommodation of more than one person in a single cell, mainly quarantine, make sure that the toilets, showers, kitchenettes, floors and furniture in the common areas are clean. Do not use shared towels. The common cell areas must be disinfected regularly at least once a day using disinfectants that can be picked up/requested at the dormitory reception. Carefully take out the garbage and clean in accordance with the Dormitory Regulations.
12. The food in the Jarov canteen will only be delivered to the guests in boxes. Students are required to enter the DAF administrative building one at a time (they have to wait outside the building).
13. The entrance to the canteen for DAF VŠE employees is from the administrative part of DAF VŠE.
14. Employees of DAF VŠE who operate quarantine cells are obliged to use protective equipment (goggles, respirator, protective raincoat, suitable footwear).

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Ing. Ota Zima, CSc.

Director DAF VŠE v Praze