Department for the Administration of Facilities (SUZ)

## Instructions for the payment of deposit in the accommodation system

## You can pay in several ways:

## Bank transfer

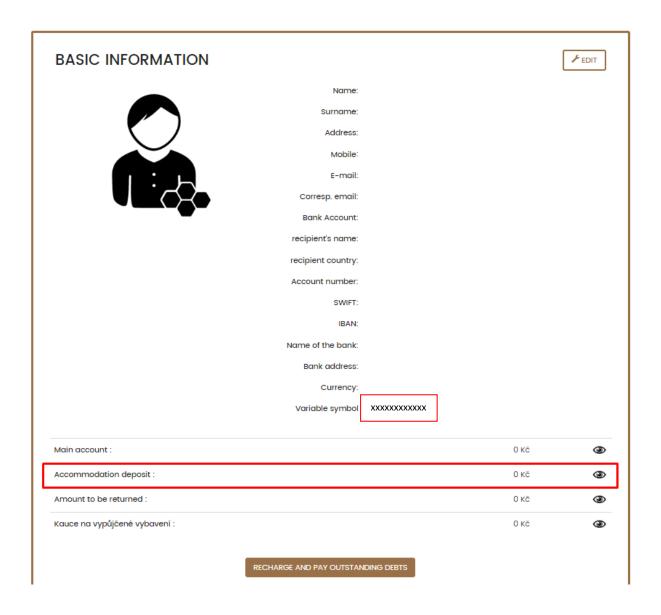
1793102/0800, IBAN: CZ74 0800 0000 0000 0179 3102, BIC (SWIFT) code: GIBACZPX, your variable symbol (is marked in the picture below), Name of the bank account owner: VŠE V PRAZE – SÚZ1,

## **Bank address:**

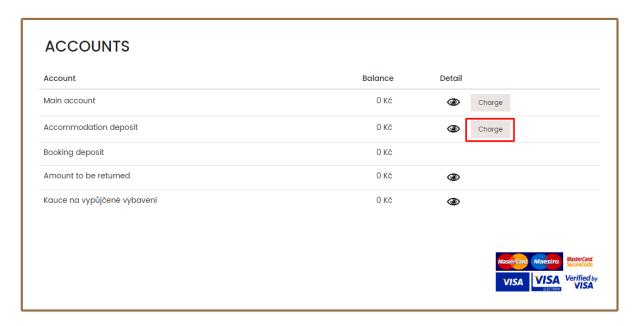
Česká spořitelna, a.s. Olbrachtova 1929/62 140 00 Praha 4

- In cash at the bank (use information above)
- In cash at the reception
- **By card** via SUZ VSE website (payment gateway) ISKAM more information below

1) At ISKAM –your accommodation deposit is 0 CZK.



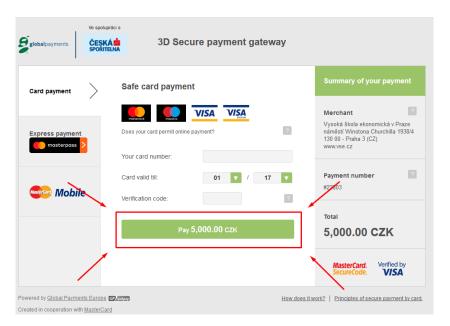
2) If you want to use payment gateway, you should go to card "Account - Acounts" and click to charge in Accommodation deposit.



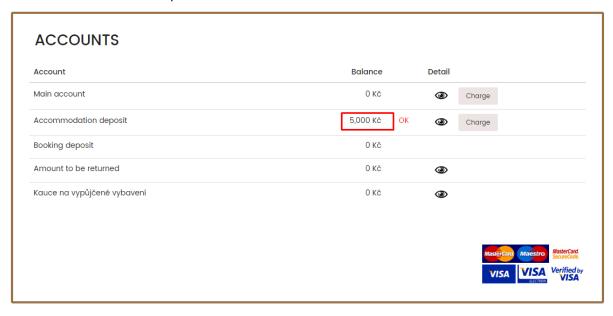
3) You should write 5,000 and charge.



4) Fill in the required information from your card D-Pay.If there is a confirmation of information, the payment was successful. Otherwise, please repeat the proces.



5) You can look at "Account - Accounts" for your review. The money should be credited to the Accommodation deposit.



! After you move-in the dormitory, instructions for the payment of liabilities remain the same, but you have to charge the main account!